

How to use Zoom



Why?

Why do you need Zoom?

So you can talk to your Trainer and / or classmates.

What?

What do you need?

A device like a computer, laptop, tablet or mobile phone.

How?

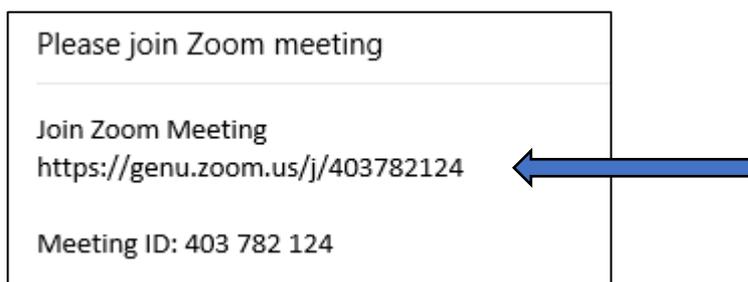
How does it work?

You can have a 40 minute conversation with someone on your device. You can see and hear each other on your device screens.

How to join a Zoom meeting

On a computer

1. Open your email
2. Open your Zoom invitation
3. Click on the Zoom link
4. The link will look like this: <https://genu.zoom.us/j/403782124>



On a Mobile device

Download the Zoom app on your phone or tablet

Instructions for an IOS device

(Apple iPhone or iPad)

1. Go to “Apple Store” on your device
2. Type in Zoom
3. Select “get”
4. Select “open”

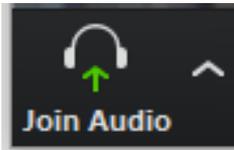
Instructions for an Android device

(Android smartphone or tablet)

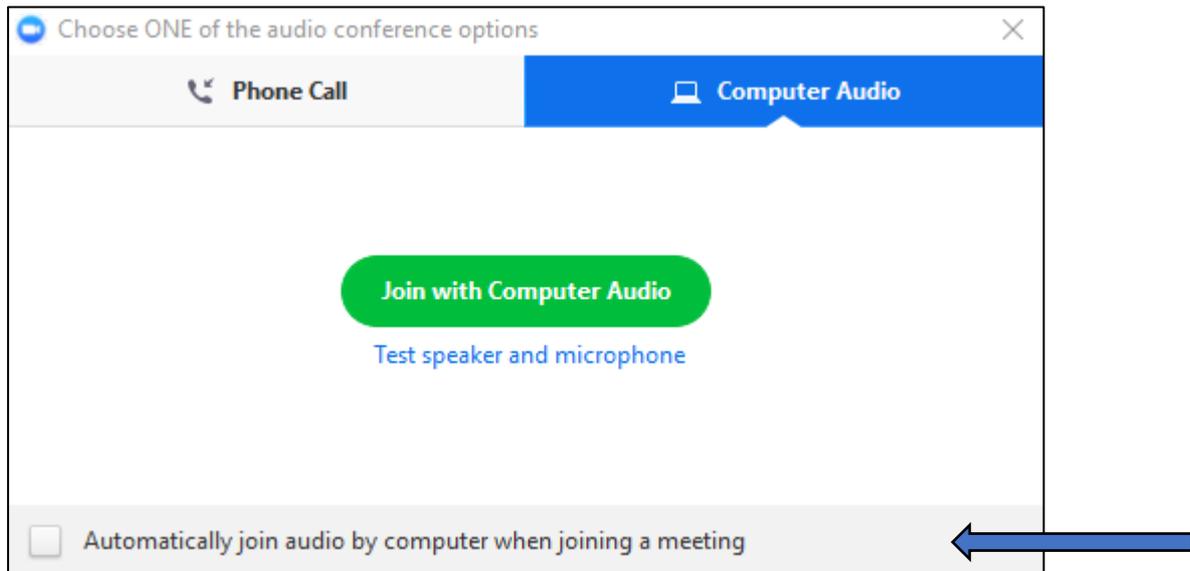
1. Go to “Google Play” on your device
2. Type in Zoom
3. Select “install”
4. Select “open”

Sound (audio)

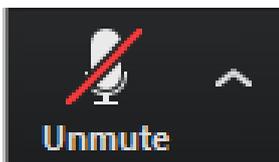
1. Select “Join Audio” to hear sound



2. Select “Automatically join audio by computer when joining a meeting”



3. Select “Join Audio” again to mute the sound



If there is a red line, the sound is off.

Screen (video)

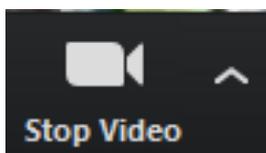
4. Select “Start Video” so others can see you.

This will only work if you have a camera.



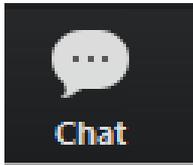
If there is a red line, the camera is off.

5. Select “Stop Video” to stop others from seeing you.



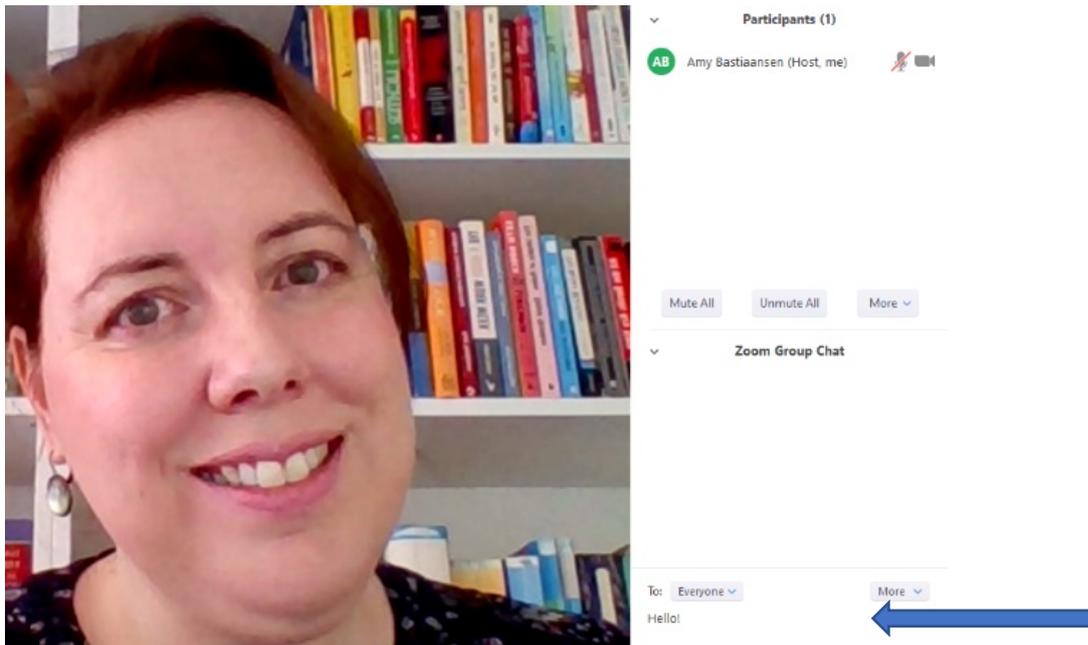
Chat

6. Select “Chat”

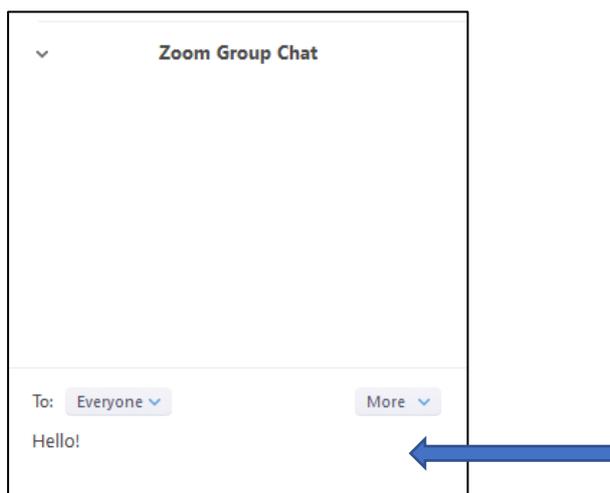


7. Type your message in the “To” section

Screenshot example



Enlarged screenshot of Chat box



Summary

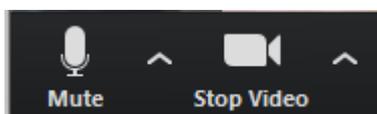
You can join Zoom via a link in your email invitation.

If there is a red line across:



The audio and the video are off.

If there is no red line:



The audio and the video are on.